

ONE ON ONE REVIEW



Name:	Simon Gallup	Manager Name:	XXXX
Position:	GM Operations	Manager Title:	Managing Director
Location:	Dunedin		

DATE: 10 February 2021	DATE: XX Month 2021	DATE: XX Month 2021
What went well: - Set Up new Trading accounts - Cin7 /WFM /Xero initial setups	What went well: x	What went well: x
Areas for Improvement/Development: - Comms and follow up - Leadership of change - P&L, B/S Integrity - Warehouse & Inventory - Lead capture & Sales Pipeline - H&S programme	Areas for Improvement/Development: x	Areas for Improvement/Development: x
Priorities for the next two months: - Cin7 /Inventory / COGs integrity - P&L, B/S Integrity - Cash Forecast & Management - H&S System – Melissa - Warehouse - Leads Capture & Follow Up	Priorities for the next three months: x	Priorities for the next three months: x
Other Comments Check WIP on B/S \$97k @ 20 Nov	Other Comments x	Other Comments x